



Applied Processor and Measurement, Inc.

APM, Inc. – Information for Processing Orders from Outside the US

- orders originating from outside the United States, must be pre-paid via credit card, a check (drawn on a US Bank, preferred), or a wire transfer
- submit your order via e-mail, or, call or FAX using the numbers below
- APM, Inc. will generate a pro-forma invoice (prices quoted are in US dollars) for your order which includes international freight forwarding service / shipping charges
- payment for your order must be remitted upon receipt of the pro-forma invoice
- for orders to be paid via wire transfer, APM, Inc. sales will provide payment instructions / bank information
- for orders pre-paid by check, please make payable to: Applied Processor and Measurement, Inc.
- for orders paid by wire transfer, or a check not drawn on a US bank, there will be an international order service charge
- checks must clear before orders are shipped
- all duties and taxes are the responsibility of the customer
- upon receipt of payment, your order will be shipped – an e-mail will be sent confirming shipment – the shipment tracking information will be included
- orders will ship best way, via UPS or FedEx – please let us know if you have a preferred carrier for customs processing
- equipment will be exported from the United States in accordance with the U.S. Export Administration regulations
- for questions, call, FAX or e-mail using the contact information below

Please indicate the following on your Order:

- provide complete ship to and bill to address information
- provide contact name, phone, FAX and e-mail address for a contact for the order – this contact will also serve as the primary contact for the shipment for export and customs purposes
- indicate payment method - credit card, check, or wire transfer